



CAPCA BOARD OF DIRECTORS MEETING  
 15 April 2009  
 Grove Park Inn  
 Asheville, NC

The CAPCA Board of Directors met at The Grove Park Inn in Asheville, North Carolina on 15 April 2009. The meeting was called to order by President Peggi Davis. The following were present at the meeting.

<u>Board Member:</u>	<u>Role:</u>	<u>Present</u>	<u>Absent</u>
Peggi Davis	President	x	
Penny Mahoney	Vice President / Program Chair	x	
Mark Hawes	Treasurer	x	
Max Justice	Secretary	x	
Don Willard	2 <sup>nd</sup> Year Director	x	
Jim Witkowski	2 <sup>nd</sup> Year Director	x	
Sheila Holman	1 <sup>st</sup> Year Director		x
Randy Taylor	1 <sup>st</sup> Year Director	x	
Tommy Bartlett	Past President	x	

<u>Staff Member:</u>	<u>Role:</u>	<u>Present</u>	<u>Absent</u>
Ann Daniel	Executive Secretary	x	
Kay Aumiller	Dues & Registration Chair	x	

CAPCA Committee Members Present

Committee Represented

Carl Burrell

Planning / Arrangements / Events

Connie McElroy-Bacon

Planning / Arrangements / Events

Guests Attending Board Meeting

None

### **Secretary Report**

The minutes for the 7 February 2009 Board Meeting were reviewed as distributed in advance of the meeting. A motion to accept these minutes was made, seconded and passed.

### **Treasurer's Report**

Mark Hawes made a financial report comparing the financial position now with last year. The financial position remains strong.

Mark Hawes reported that we are still working with our accountant on the audit for 2007. Material is now being assembled for the 2008 audit.

### **2009 Spring Conference Arrangements**

It was reported that all speakers are confirmed with only one drop out, which is covered. Exhibitor attendance is strong with only one booth not sold. Attendance may be off slightly, but stronger than that of other organizations.

DENR attendance is limited to only speakers because of the travel restrictions.

Hotel preparations are all in order and expected to run smoothly.

The keynote speaker for the Thursday luncheon is lined up to recognize our 40<sup>th</sup> Anniversary.

A drawing will be held on Friday from those filling out the meeting questionnaire for a free two-night stay at The Grove Park Inn.

### **Scholarship**

After discussion by the Board, it was decided to proceed with the traditional \$1,000 scholarship contribution to North Carolina State University. A previous scholarship contribution has been made to Clemson University.

### **New Business**

Peggi Davis gave a recap of the Planning Meeting on 14 April 2009. The Committee structure was explained. Peggi will work with the Committees to activate them and complete their mission statements and membership.

It was discussed that Air Directors will be asked to send letters to companies in the two states in support of CAPCA prior to the 2009 Fall Conference.

### **Next Meeting**

The next Board meeting will be on Friday, 17 April 2009 following the 2009 Spring Conference at The Grove Park Inn.

**Adjourn**

Motion to adjourn the meeting was made, seconded and passed.

Respectfully submitted,

Max E. Justice  
Secretary